



Application to hold a wedding ceremony in Blue Mountains National Park

Organiser

Name:	
Address:	
Telephone No.:	
Facsimile No.:	
Mobile:	
Contact person during the event (include a mobile phone number if possible)	

Description of the Event

Location:	
Date:	
Arrival Time (for set-up)	
Departure Time:	
Number of People:	
Reception Venue:	

Equipment

Chairs (Maximum 25 allowed):	
Table/s:	
Marquee**:	
Other:	

**** Please note, only particular sites are suitable for the erection of a marquee.** Additional fees may also apply if a marquee is required for your function. Pegging or staking marquees is not permitted.

Applicants Signature: _____

Date: _____

Please return the completed form to:

Vanessa Richardson

Upper Blue Mountains Area

Parks Service Division

P.O. Box 43

BLACKHEATH NSW 2785

(02) 47873100 (Ph)

(02) 47878514 (Fax)

Conditions

Availability

A consent is required to conduct a wedding ceremony in a national park. The consent fee is \$330.00 (*payable by credit card, eftpos, cash, cheque or money order*) and covers the hire for a period of approximately one to two hours. Please note, whilst multiple weddings may occur at a site on any given day, only one wedding is booked at a time. Therefore please ensure you stipulate the times you require access to the site on the application form.

Equipment

The following are not permitted:

- Bands, amplifiers, other loud musical instruments or public address systems.
- Tents marquees – special permission may be given for marquees but additional conditions and fees apply.
- Excessive amounts of alcohol.
- Confetti, rice, petals or similar.
- Domestic animals or pets.
- Vines and other exotic plant material.
- Candles or other open flames.
- Exclusive use of areas, roping off or areas or signage indicating an exclusive event.

Bookings

Advance bookings are essential and can be made by contacting the Upper Blue Mountains Area Office on (02) 47873100. Bookings will be accepted up to 12 months in advance of the proposed date of hire.

Group Sizes

Due to the size, normal public use and limited visitor facilities at sites, group size restrictions do apply at the sites listed below. If a site is nominated that has not been listed below group size will be considered and determined by the Area Manager. These group sizes maybe subject to change.

Govetts Leap = Maximum 100 people

Evans Lookout = Maximum 100 people

Valley View Lookout = Maximum 50 people

George Phillips Lookout = Maximum 50 people

Pt Pilcher = Maximum 100 people.

Payment

When approval has been granted, payment can be made by *credit card, eftpos, cash, cheque or money order* (payable to “National Parks and Wildlife Service”).

Refunds

In the event of cancellation due to poor weather and administration fee of \$110.00 is retained by the NPWS. The balance of the consent fee (\$220) is refunded.

Security Deposit

In lieu of a security deposit, the NPWS reserves the right to charge after the event for any damages, or failure to comply with all conditions specified in the consent.

Vehicles/Parking

- Vehicles must not be driven or parked in any area not designated for public parking.
- Areas where public vehicle access is not generally permitted will not be opened for wedding parties.
- Parking is very limited at all sites and is on a first-in-first served basis. Please note that parking is only available in designated areas. Visitors may be fined for parking in non-designated areas.

Other Conditions

- All users must ensure that park regulations and by-laws are adhered to.
- All guests must behave in a responsible and well-behaved manner.
- You must comply with a total fire ban if it is in effect.
- Rubbish must be removed at the completion of the event.
- A maximum of 25 chairs may be used on the site. Please note chairs must have continuous legs which will not pierce turf.
- In the event the NPWS deems it necessary to provide a supervisor for a wedding ceremony, a supervision fee will apply. Charges range from \$55.00 to \$71.50 per hour, with a minimum three-hour fee. Should supervision be required, this will be advised upon receipt and assessment of the application.
- Decorations and marquees are not to be fixed or anchored to any park infrastructure or vegetation.
- Groups are to leave the site as found.